

Dear Parents/ Students

Kindly read the following circular and adhere by the rules and regulations as instructed.

✦ School Timing:

Secondary Section : 7:00 am to 12:40 pm (Monday to Friday)

First & Third Saturday : 7:00am to 10:30am

Fifth Saturday: 7:00 am to 8:40 am.

Reporting Time: 6:55 am

Primary Section:12:55 pm to 6:10 pm (Monday to Friday)

First & Third Saturday : 12:55 pm to 6:10 pm

Fifth Saturday : 12:55pm to 3:20 pm

Reporting Time: 12:50pm

✦ Students should reach the school by 6:55 am. Late comers are liable to be sent home at the parent's own risk.

✦ Students should come to school only in prescribed uniform.

Style of uniform:

For Boys:

Grey shorts and white shirt with half sleeves and one pocket (upto std VII).

All boys from std VIII onwards should wear full pants of grey colour without hip pockets and white shirt with half sleeves and one pocket .

Tight pants and Bell Bottoms **are not allowed** .They are allowed to wear only simple black belts.

For Girls:

Grey frock (pinafore) reaching down to the knees, white blouse and maroon colour waist band.

Footwear:

From the re-opening of the school till the end of September, all students should wear PVC sandal of black colour with Velcro strap without high heels and fancy designs.

From 1st October till the end of the academic year, blue colour canvas shoes with white border, white lace and white socks should be worn.

✦ The prescribed uniform should be worn on school days and at all school functions.
Students who come without proper uniform will not be admitted to the class/ function.

Sports uniform should be worn only on particular days as per the instruction.

★ **Hairstyle:**

Boys are expected to get their hair cut once every month.

Girls should have their hair tied into plaits with red ribbon or secured with red band in case of short hair.

Fancy hairstyle is not permitted

- ★ Any student found wearing footwear or uniform not conforming to the approved description or sporting a hair style which is not approved will not be admitted to the class and will be liable for action.
- ★ Students attending the school must come equipped with a complete set of text-books, notebooks and accessories as per the time table.
- ★ Borrowing or lending of things is discouraged.
- ★ No outside books, newspapers, comics or periodicals may be brought to the school.
- ★ Students should bring their own tiffin box and water bottle.
- ★ Students should bring face mask and sanitiser to school everyday.
- ★ Students are responsible for the safe keeping of their belongings. The school will not be responsible for books, money, clothes, gold jewellery, wrist watch and other costly articles which are lost. Mobile phones will be confiscated, if found in bag or in person.
- ★ Students should complete the workbooks, assignments, homework and notebooks in time. The same should be submitted when demanded by the teachers.
- ★ No student suffering from cold, fever, cough and other contagious diseases will be permitted to attend the school until a medical certificate is produced by the parent/ guardian that the student is free from infection.
- ★ Students having come to the school once are not permitted to leave the school during working hours .
- ★ If any student wants to leave school before the prescribed time, a written note has to be produced by the parent in advance.
- ★ All applications for leave and note of absence must be written by the parents/ guardians of the students in the prescribed Absence and Leave Record in the he School Calendar and countersigned by the Class teacher.
- ★ Students coming to school after a period of long absence for which there is no leave application will not be permitted to attend the class.

✦ Students should be particularly careful not to throw any papers, seeds, food residue etc. anywhere in the school premises.

✦ Students are not allowed to enter other classrooms without permission..

✦ Students should enter the school in one single line(file).

✦ Silence must be observed in the corridors and in the stairs during school hours

✦ Misbehaviour and use of abusive language in the classroom and in the school premises will be punishable.

✦ Being an English medium school, speaking in English is compulsory. Students can speak in Marathi, Hindi, Sanskrit and French during the respective periods.

✦ Celebration of birthdays are not permitted within the classroom or in the school premises

✦ Parents should take care that their wards reach home after the school hours.

✦ Students should not loiter outside the school and cause nuisance to the nearby residents. If found loitering, strict action will be taken against them.

✦ Eve-teasing in any form is punishable .Strict action will be taken against the guilty.

✦ Issues among the students should be brought to the notice of the headmaster.

✦ No student or parent should involve outsiders in solving the issues.

✦ The school will take the right steps in solving the various issues.

✦ Parents are expected to be present for every Parent Teacher meeting.

Hope all the parents and students will abide by the rules and regulations mentioned above and co-operate in the smooth running of the school.



(Akhil Bhosale) 14/6/2022

HEADMASTER

SIES (Dr. APJ Abdul Kalam Memorial) High School
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